

	WHOLESALE MURTGAGE BANKERS		
Underwriting Method	Manual Underwriting Only		
Maximum Points and Fees	• 3% of the "Total Loan Amount" (as defined by 1026.32(b)(4) and calculated by the lender) or the maximum allowed under applicable state laws.		
Higher Priced Mortgage Loan (HPML)	HPML (Higher-Priced Mortgage Loan) is allowed with the following restrictions: Tax and insurance need to be impounded All appraisal-related documents must be delivered 3 days prior to the note date 2nd appraisal report (paid by LO) required if borrower is purchasing a flipped home (per CFPB HPML flip rule)		
High-Cost Mortgage	HCM (High-Cost Mortgage) is not allowed		
Minimum Loan Amount	• \$150,000		
Eligible Loan Products	 30 Year Fixed 40 Year Fixed 30 Year Fixed Interest-Only (10/20) – fully amortizing 40 Year Fixed Interest-Only (10/30) – fully amortizing 5/6 ARM 5/6 ARM Interest-Only (10/20) – fully amortizing 		
ARM Info	 Index – 30-day average SOFR Margin/Floor – refer to the daily rate sheet Caps – refer to the daily rate sheet Qualifying Rate – GREATER of the fully-indexed rate (index + margin) or the note rate 		
Interest-Only	 Interest-Only term – 10 years P + I payment over the non-interest-only amortizing period will be used for DTI calculation 		
Temporary Buydown	 Temporary Buydown is allowed under the following structures: 3-2-1 2-1 1-0 		
Subordinate Financing	 Purchase loans with new subordinate financing are permitted Existing subordinate financing can be re-subordinated on refinance Subordinate financing must be institutional 		
Borrower Eligibility	 US Citizen Permanent Resident Alien 90 days must remain from the expiration date to the new note date If less than 90 days remain, proof of automatic renewal must be provided (must fund before renewal expires) Non-Permanent Resident Alien For eligible VISA and EAD category – please refer to the eligibility matrix 90 days must remain from the expiration date to the new note date If less than 90 days remain, proof of automatic renewal must be provided (must fund before renewal expires) Revocable Trust Corporation – for investment property only Limited Liability Company – for investment property only 		
Ineligible Borrower	 Non-occupant co-borrowers Co-signers Applicants possessing diplomatic immunity Borrowers from OFAC sanctioned countries or on the OFAC list Borrowers on HUD LDP list or GSA Excluded Party list or any other exclusionary list Politically exposed borrowers 		
Non-Arm's Length Transaction	 Eligible with reasonable explanation – up to UW's discretion Ineligible types of non-arm's length transactions include, but are not limited to: Listing Agent representing borrower as the loan officer Borrower acting as the loan officer 		



Power of Attorney	Allowed per FNMA, except for Cash-Out transaction
	Primary Residence
Occupancy	Second Home
	Investment
	WMB will classify the loan as a second home (given that satisfactory supporting documents can be provided) for the
	following scenarios:
Buying for Parent or Child	Borrower buying a primary residence for a parent who is unable to work or does not have sufficient income to
	qualify
	Borrower buying for an adult child who is physically handicapped or developmentally disabled, and the child is unable to work or does not have sufficient income to gualify.
	unable to work or does not have sufficient income to qualify
Donastina Basidanas	Eligible if the occupancy conversion is reasonable (i.e. moving to a bigger home) 75% converge with the weed to coloubte restal income.
Departing Residence	• 75% occupancy ratio will be used to calculate rental income
	• Proof of security deposit and 1st mo. rent receipt must be provided to use the rental income from the departing residence
	• Cash-back to the borrower is limited to the lesser of \$2,000 or 2% of the new loan amount
	• Combining 1 st lien and non-purchase-money 2 nd lien can be considered as rate and term if:
Data and Tama Dafferance	Non-purchase-money 2 nd lien is seasoned for 12 months prior to the loan application date; AND Tatal draws division the last 12 months prior to the loan application date; AND Total draws division the last 12 months prior to the loan application date; AND
Rate and Term Refinance	Total draws during the last 12 months prior to the loan application date does not exceed \$3,000
	Borrower can be added to the title at closing Continuity of obligation is not required.
	Continuity of obligation is not required Policynologic applies each out loan after 6 months can be considered as rate and term refinance.
	Refinancing a prior cash-out loan after 6 months can be considered as rate and term refinance Consorth title accessing in required.
Cash-Out Refinance	 6-month title seasoning is required Borrower is eligible for cash-out refinance on property owned by LLC, Corp, or Partnership by at least 6 months if the
Casii-Out Reilliance	
	borrower owns 50% of the LLC, Corp, or Partnership Cash-out limit:
Cash-Out Limit	LTV > 60%: \$750K max cash-out
Cash-out Limit	LTV ≤ 60%: Unlimited cash-out
Delayed Financing	Delayed financing is allowed per FNMA
Texas Refinance	T ('
Section 50(a)(6)	Texas refinance loans that must close under Section 50(a)(6) are ineligible
Construction to Permanent	• Eligible
	Borrower must have been employed with the same employer or in the same field for the last 2 years
	Income document type
	o WVOE
	Maximum DTI
Income	o 49.99%
	• 3 rd party public listing (google, yelp, yellowpages, whitepages, mapquest, manta, etc.) showing business name, business
	address, and business phone # is required
	Borrower cannot be employed by a family member or any interested party to the loan transaction
	• 4506-T, W-2, paystubs, or tax returns are not required
Rental Income	• 75% occupancy ratio
	If property is owned with a non-spouse, rental income up to borrower's % ownership can be used
	Boarder income is not acceptable
	For departing residence, provide proof of:
	Security deposit receipt; AND
	o 1 st month rent receipt
	Short-term rental income can be used with 12-month rental history, which can be documented with:
	o 12 monthly statements or annual statement AND proof of current/active listing
	 Calculation = (12 months total gross rent receipt / 12 months) x 75% occupancy ratio



Verbal VOE	Employment will be verified 10		
	Publicly listed phone number w	ill be used to conduct Verbal VOE	
	Asset seasoning requirement:		
	o 1 month		
	• Large Deposit:		
	 100% of the qualifying inc 	come	
	 Depository Accounts (checking, 	savings, CDs, etc.):	
	o 1 month bank statement; or		
	 VOD (if current balance exceeds average balance by over 100% of the qualifying income, 1 month bank statement 		
	will also be required)		
Asset	 Investment Accounts (stocks, both) 	onds, mutual funds, savings bonds	s, etc.):
Asset	o 1 month statement		
	o 70% can be used as reserves		
	• Retirement Accounts (401K, IRA, etc.):		
	o 1 month statement		
	o 70% can be used as reserv	ves if borrower is at least 59 ½ yrs	s old
	o 65% can be used as reserv	ves if borrower is younger than 59	9 ½ yrs old
	Business funds:		
	 Satisfactory explanation n 	nust be provided explaining how	borrower is able to work as a full time as wage-earner
	while maintaining a busin		-
	• 100% gift fund (closing costs, do	own payment, and reserves) is allo	owed on all occupancies (primary, 2 nd , and investment)
	 100% gift fund (closing costs, down payment, and reserves) is allowed on all occupancies (primary, 2nd, and investment) If gift funds are deposited directly into the escrow/closing agent: 		
Gift	o Gift letter + escrow/closing agent receipt matching the gift letter/donor		
	If gift funds are deposited into borrower's checking/savings account:		
	-		tion history showing gift funds received (if applicable)
	Allowed under the following cor		
	Seller must be related to the borrower by blood, marriage, adoption, or legal guardianship		
Gift of Equity			
	 Seller must provide 12-month mortgage rating to confirm transaction is not a bail-out The new loan amount may not exceed seller's existing mortgage loan amount + closing costs 		
		, , c. c	
Proceeds from Sale of REO	Final settlement statement and	paper trail of net proceeds must	be provided
	Primary & 2 nd home:		
	o 6% of the purchase price		
Interested Party Contributions			
interested Farty Contributions	Investment:		
	Interested party contribution may not exceed the total closing costs of the loan		
	Cash on hand	ay not exceed the total closing co	35 of the loan
	Bridge loan Gifts requiring renowment		
	Gifts requiring repayment		
Ineligible Assets	Advance on future earnings		
	Unsecured loan		
	Pledged asset		
	Pooled savings		
	Sweat equity		
	Primary & 2 nd home:		-
	LTV ≤ 75% &	None	
	Loan Amount ≤ \$1MM	None	
Reserve Requirement	LTV > 75% &	4 months	
	Loan Amount ≤ \$1MM	4 months	
	Loan Amount > \$1MM	6 months	
	Loan Amount > \$110100	o months	



Reserve Requirement (Cont.)	Investment:		
	Loan Amount ≤ \$1MM	3 months	
	\$1,000,001 - \$2,000,000	6 months	
	Loan Amount > \$2MM	9 months	
	Cash out net proceeds can be u	sed as reserves	
Credit	 Tradeline requirement: 3 x 12 month (open or clo Not required if 3 FICO score Authorized user account is not at a minimum of 2 FICO scores must Any frozen account must be uniformation. 	ores report on the credit report an acceptable tradeline t report on the credit report	
			andlord or the creditor, 12-month rating must be lled checks + most recent bank statement)
Housing Payment History	No mortgage late allowed withiIf borrower lives rent-free, rent-	n the last 12 months (0 x 30 x 12)	,
	Bankruptcy (Ch 7, 11, or 13)	4 years	
	Foreclosure	4 years	
Derogatory Event Seasoning	Short Sale or Deed-in-Lieu	2 years	
	Loan Modification	2 years	
	NOD/NOS	None if rescinded AND if 0 x 30 x 12	
Derogatory Accounts	Judgments, tax liens, charge-off	s, and collections (excluding medi	cal) must be paid in full at or before closing
	If borrower qualifies w/ the monthly obligation	No action required	
Disputed Accounts	If borrower does not qualify w/ the monthly obligation	Full account balance to be paid in full before closing	
	If the account does not belong to the borrower	Credit supplement showing dispute has been resolved and the account has been deleted	
Liabilities	 Debt paid by 3rd party can be or 6-month timely payment Debt assigned to another party Court order (such as divo full release of borrower's Student loan in deferment/forb 1.0% of the outstanding least or the contraction of the contractio	ments remain ed f: history by the primary obligor car mitted if: history by the 3 rd party can be pro by the court can be omitted if: rce decree) can be provided show liability earance reporting no monthly pay oan balance; or	ovided ing the full assignment of debt to another party and the



Liabilities (Cont.) Payment Shock Requirement Eligible Property Types	 Actual monthly payment 5% of the outstanding ba 30-day open account: Full account balance must 	required per most updated account statement; or lance st be paid at or before closing; or ng the full account balance must be verified
Project Review	 Limited project review required if: Existing (1 year or older) attached condo Full project review required if: New (less than 1 year) attached condo; or Non-warrantable condo Detached condo or PUDs do not require project review 	
Non-Warrantable Condo	Characteristics Single Entity Ownership Pre-Sale Occupancy Commercial Space Pending Litigation	Requirements Up to 30% single-entity ownership if the project has 10+ units Max. 2 units owned by a single-entity if the project has 5-10 units 45% of the total units in the project or the subject legal phase must have been conveyed or be under contract for sale 80% max investor concentration Commercial space up to 50% Projects involved in litigation are acceptable provided the lawsuit(s) are not structural in nature which impact the subject unit and do not affect the marketability of the project units and potential damages do not exceed 25% of HOA reserves or documentation from the insurance carrier or attorney representing the insurance carrier that the insurance carrier has agreed to conduct defense and the HOA insurance policy is sufficient to cover the litigation expense.
	HOA Budget/Reserve HOA Dues – % Delinquency Condo Conversion Condotels	≥ 5% allocation of replacement reserves required Up to 20% of the units can be > 60 days delinquent Condo conversion full gut — allowed via full project review Condo conversion non- or partial- gut — must be PERs approved Allowed on a case-by-case basis
Maximum Acreage	• 20 acres	not allowed on non-warrantable condo project
Zoning	 Zoning must be legally permissi If zoning is grand-fathered use of the control of the	



	• 1 ADU on a SFR or 2 unit is eligible if:
	Appraisal report demonstrates the improvement is typical and marketable for the area by providing at least 1
	comparable sale with an ADU
Accessory Dwelling Unit (ADU)	Legal description and property tax assessment is showing the property type as SFR or 2 unit without counting the
	ADU
	 Separate rental income from the ADU is not counted toward borrower's qualifying income
	Allowed if:
	No value is given
Unpermitted Addition	 Appraiser comments that the addition has no health/safety issue, was built in a workman-like manner, and has no
	negative impact to the marketability
	If solar panel is purchased free and clear:
	Appraiser can give value for the solar panel
	No other action is required
	If solar panel is purchased through financing:
	Original financing agreement must be provided
	 For purchase transaction, fully executed financing transfer agreement must be provided
	Remaining principal balance on the solar financing will be counted toward CLTV of the subject loan
	Monthly payment amount must be counted toward borrower's liabilities
	 If solar lien is in senior position to the subject loan, the solar lien must be temporarily deleted/removed through
	UCC-3 or must be subordinated to the subject loan
Solar Panel	Appraiser may or may not give value for the solar panel
	• If solar panel is leased:
	Original financing agreement must be provided
	For purchase transaction, fully executed financing transfer agreement must be provided
	Monthly payment amount must be counted toward borrower's liabilities
	Solar lien does not need to be deleted/removed or subordinated
	Appraiser cannot give value for the solar panel
	If solar panel is leased with a power-purchase agreement:
	Original power-purchase agreement must be provided
	For purchase transaction, fully executed power-purchase transfer agreement must be provided
	Monthly payment amount does not need to be counted toward borrower's liabilities
	Solar lien does not need to be deleted/removed or subordinated
	Appraiser cannot give value for the solar panel
	• Co-op
	Manufactured home / Mobile home
Ineligible Property Types	Mixed use
mengiole rioperty types	Boarding home
	Florida condo
	Fee Simple
Eligible Ownership Types	Leasehold (meeting agency guidelines)
	Primary & 2 nd home
	Unlimited
Max. # of Financed Properties	• Investment
	10 financed properties including subject
	0 10 Illianceu propercies including subject
Max. Loan to One Borrower	WMB will finance up to 10 properties or up to \$5,000,000 in unpaid principal balance, whichever is more restrictive
	Seller must provide satisfactory explanation and/or appropriate document supporting the value increase
Property Flip	
	Non-arm's length transaction is ineligible
	• 1 appraisal required for loan amount < \$1,000,000 (desk review is also required unless both UCDP scores are ≤ 2.5)
Appraisal Requirements	• 1 appraisal and desk review required for loan amount \$1,000,000 - \$1,999,999
	• 2 appraisals required for loan amount ≥ \$2,000,000



	Transferred appraisal with the following conditions:
Transferred Appraisal	Desk review is required
	 Original appraisal must address all revision or comment requests
	Desk review is required if:
	 Fannie or Freddie UCDP score is > 2.5
	o Transferred appraisal
	 Loan amount is \$1,000,000 - \$1,999,999
	Desk review order process:
	 Upon receipt of satisfactory/finalized appraisal report, WMB will create a desk review order through a 3rd party
Deal Pavious	vendor
Desk Review	 Desk review payment link will be sent to borrower's email
	 Upon completion of borrower's payment, desk review order will be assigned to a 3rd party reviewer
	Upon completion of desk review, WMB will review the desk review and notify the loan officer if additional action is
	necessary
	• If the variation from the desk review is equal to or greater than -10%:
	 Field review must be ordered through WMB's approved AMC
	 Final valuation will be the lowest value appraised from the appraisal report, the desk review, and the field review
	For cash-out transaction, if subject was purchased less than 12 mo. ago, use lower of the:
(Cook Out)	 Original purchase price + improvement cost (must be documented); or
Value Seasoning (Cash-Out)	 Appraised value
	For rate and term transaction, use the new appraised value
	Flood cert or equivalent must be delivered and acknowledged by the borrower 10 days prior to the note date
	• Flood insurance is required with coverage equal to \$250,000 (or the loan amount if loan amount is less than \$250,000)
Flood Insurance	Flood insurance premium must be paid in full prior to closing
	Flood insurance must be impounded
	Credit documents: 90 days
	Asset documents: 90 days
	Income documents: 90 days
	 VOE must be dated no earlier than 45 calendar days from the application date
Age of Documentation	• Appraisal documents: 120 days (can be extended for additional 60 days if 1004D is ordered prior to the 120-day expiration
	date)
	Title documents: 90 days
	CPL: 30 days
	Except HPML loans, property tax and insurance escrow/impounds can be waived
Escrow Waiver	Individual state laws may supersede the above requirement
	Investment property only
Prepayment Penalty	4% flat structure
	Prepayment Penalty can be bought down, bought up, or bought out
	Rate and term – 6 months seasoning required
Listed for Sale	Cash out – 12 months seasoning required
	Cash out = 12 months seasoning required